



## HOCKEY CALGARY SCHEDULE CHANGE REQUEST

Elite Council will entertain a schedule change for U13AA, U15AA, U16AA or U18AA teams to attend Tournaments only. All teams in Elite Council participating within the AEHL must fill out the appropriate Game Change Form with their respective league.

- Each U13AA team will be permitted one schedule change per season.
- Each U15AA, U16AA and U18AA team will be permitted two schedule changes per season.
- The deadline to apply for a schedule change is **November 30**.
- All requests must be 30 days prior to the original game date.
- All approved Game Change Forms within the AEHL must be forwarded to the Hockey Calgary office.
- U16AA and U18AA should be aware that **SCAHL** rules state games must be changed by **October 31**.

Team requesting the game change must complete the following steps:

1. Inform your Ice Scheduler of the conflict.
2. Your Ice Scheduler will connect with the Ice Scheduler of the opposing team to reschedule the game.
3. The rescheduled date will be communicated to both teams.
4. The Manager of the team requesting the change will open the Schedule Change Request
5. Complete the Schedule Change Request Form:
  - Once the form is completed by both Ice Schedulers it must be sent to the individuals listed at the bottom of the form for updating the Hockey Calgary / SCAHL website and notifying CRRC.



## HOCKEY CALGARY

### SCHEDULE CHANGE REQUEST

FOR U13AA, U15AA, U16AA and U18AA ONLY

Date _____
Requesting Team Information:
Ice Scheduler's Name _____ Phone # _____
Team Requesting Change _____ Division _____
Game # _____ Game Date _____ Time _____
Arena _____ Opposing Team _____
Reason for Reschedule _____
_____
_____
New Date _____ Time _____ Arena _____
This request should now be forwarded on to the opposing Ice Scheduler for approval.

I, as the opposing Ice Scheduler, agree to the above request:
Date _____
Ice Scheduler's Name _____ Phone # _____
<b>SIGNATURE</b> _____
<b>Note: Once signed, this form is to be sent to the individuals listed below.</b>

- Managers of both teams that the game change affects
- Games vs. SCAHL Teams ONLY – Greg Davenport: [davstast@telusplanet.net](mailto:davstast@telusplanet.net)

#### All Requests:

- Hockey Calgary – Lisa McGregor: [lisa.mcgregor@hockeycalgary.com](mailto:lisa.mcgregor@hockeycalgary.com)
- Council Chair, Elite – Brent Lattimer: [bllyyc@gmail.com](mailto:bllyyc@gmail.com)

#### For U13AA Requests:

- U13AA Governor - Greg McCallum: [U13AAGovernor@hockeycalgary.com](mailto:U13AAGovernor@hockeycalgary.com)

#### For U15AA Requests:

- U15AA Governor – Marl Raffard: [U15AAGovernor@hockeycalgary.com](mailto:U15AAGovernor@hockeycalgary.com)

#### For U16AA and U18AA Requests:

- U16AA and U18AA Governor – Ed Williamson: [U18AAGovernor@hockeycalgary.com](mailto:U18AAGovernor@hockeycalgary.com)