



NORTHWEST CALGARY ATHLETIC ASSOCIATION VOLUNTEER BOND PROGRAM 2021-2022

Purpose

Northwest Calgary Athletic Association (“NWCAA”) is a VOLUNTEER run organization and without the commitment of all of our members, we would be unable to operate. The purpose of the volunteer bond program is to encourage all NWCAA members to become actively involved in the operation and success of the NWCAA. This program has been designed to encourage our members to step forward and help. The time commitment is not unreasonable, the help is beneficial to our success, and it is appreciated.

Value of Bond

The bond value has been set at \$300.00 per player. A volunteer bond, in the form of a cheque for \$300.00 (dated January 2, 2021) will be required at the time of team formation. This is to be collected by the team managers and submitted to NWCAA no later than October 31. Please note if a family's volunteer bond deposit cheque is not received by October 31, NWCAA reserves the right to restrict the player's participation in team practices and games until the deposit cheque has been received. If volunteer obligations are met, the cheque will not be cashed.

Opting Out

Families may choose to opt out of the volunteer bond program. If you choose to do so this can be paid by cheque in the amount of \$300.00 per player. This can be paid with the oldest child's first registration payment once the teams have been finalized.

Reporting Responsibility

It is up to each family to ensure that they fulfill their volunteer obligation and report their volunteer roles to the NWCAA by submitting the requisite Volunteer Role Sheet by February 1 of every season. Volunteers that do not fulfill their obligations during the season (September 28, – February 28,) will have their cheque cashed. If a volunteer bond cheque is cashed and the family later provides confirmation of their volunteer roles, refund of the bond will be subject to a \$25 administration fee. If families have not fulfilled their volunteer bond commitment and a stop payment is placed on the deposit cheque to prevent NWCAA from cashing it, the member will be considered to be a member not in good standing and future registration with NWCAA, or transfers to other associations will not be processed until the outstanding amount owing is paid in full.

Board Members, and Team Managers and Treasurers are all exempt from the volunteer bond given they already spend numerous hours volunteering their time in support of our Club and players. The Volunteer bond role sheet (page 3) will be submitted to your Team Manager by February 1 of each year. Forms will be returned to the board for verification. The required bond value will be 200 credits. Each job listed below has a value placed upon it.

APPROVED ROLES

A. Team Volunteers

- Team Manager/Co Manager (optional) – 200 Credits
- Team Treasurer - 200 Credits
- Tournament Coordinator- 100 Credits
- Travel Coordinator (Bus, Meals, Hotels) Midget Teams - 100 Credits
- Yearbook Coordinator – 150 Credits
- Banquet Committee – 50 Credits
- Team Jersey Parents (Home/Away) maximum 4 families - 200 credits for 2 families 100 credits for 4 families
- Fundraising (Team decision) - 100 Credits
- Volunteer coordinator (RMC, Mac's, Casino, Box Parents) - 100 Credits
- Social organizer Parent and Player - 50 Credits
- Game sheet coordinator (Organize, collect and input) - 100 Credits
- Optional team specific Jobs (Team determination) - 50 Credits

OR

B. Association Volunteer positions

- Board Executive Members- 200 Credits
- Board Director Members- 200 Credits
- Division/Team Coordinator - 200 Credits
- Evaluation Support Role - 100 Credits
- Apparel Coordinator - 150 Credits
- Team Photo Coordinator - 100 Credits
- Yearbook Coordinator -200 Credits
- Social Media Coordinator - 100 Credits

Note 1: U13, U15, U18 Elite program families must volunteer for the following based on a Per Team requirement. Failing to Volunteer for the below mentioned will result in your bond being cashed.

- Rocky Mountain Classic (November each year) Mandatory team participation. - 50 Credits
- Mac's Midget Tournament (Dec 27-Jan 2 each year) Mandatory team participation-based positions required. - 50 Credits

Each of the above has a certain team commitment, which must be honoured. Families with multiple players are required to participate with each team.



2021-2022 NWCAA Volunteer Bond Program
Roles Sheet

DATE	EVENT/VOLUNTEER POSITION	TEAM MANAGER SIGNATURE

Parents Names	Players Name	Team Division/Name

I / we hereby acknowledge that I / we have completed the required volunteer work necessary to fulfill our family's volunteer bond obligations for the 2021-2022 season.

Signature